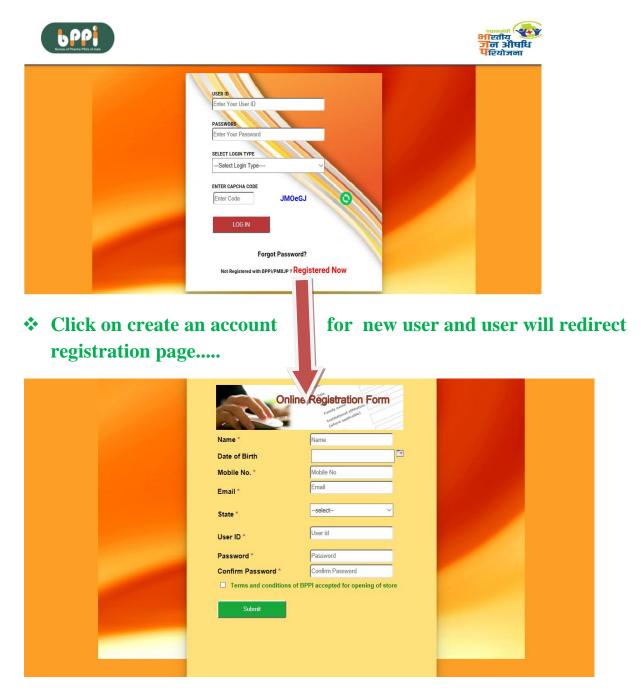# User Manual for External Users

Open your Janaushadhi website http://janaushadhi.gov.in/index.htm and click to **Apply Online** or you can directly type http://13.71.127.75/login.aspx

For New User

❖ **Click on create an account   for new user and user will redirect registration page.....**

❖ **User has to fill all the field and click on submit button and a pop up will show like**

Online Registration Form

Your account has been created successfully and please no
admn and PASSWORD - **12345678**

❖ **User has to save the password then he can login using his login credentials in application**

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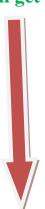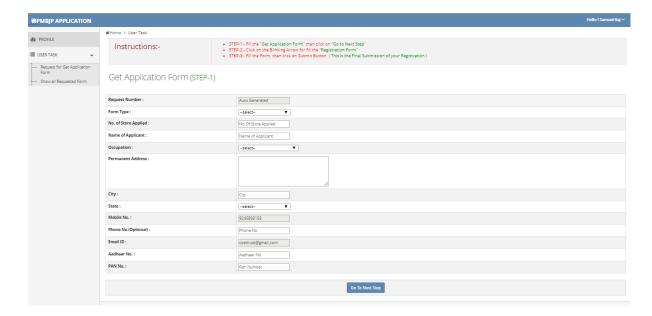
For Existing User

2. Type your Username (User ID).
3. Enter your Password.
4. Select login type (eg - For USER).
5. Enter correct Capcha Text (that is showing in alphanumeric text)**.**
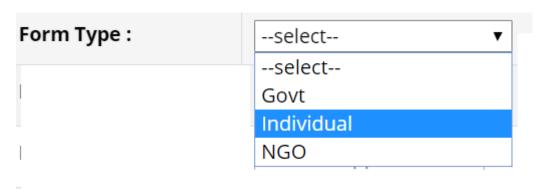

❖ **Click to login button**

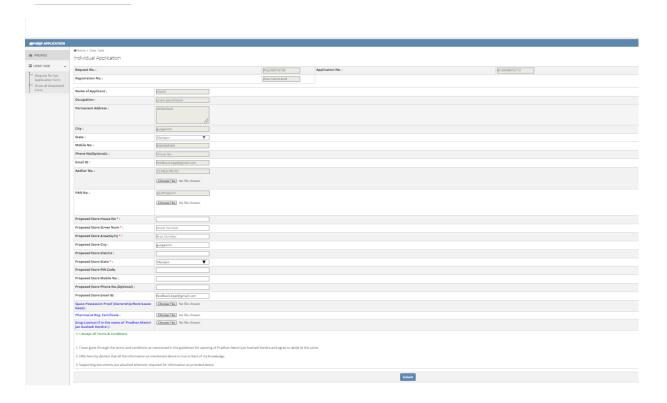**By default you will get "Get Application Form"**

6) You have to do entry according to your profile for apply store and number of store will generate automatically number of registration
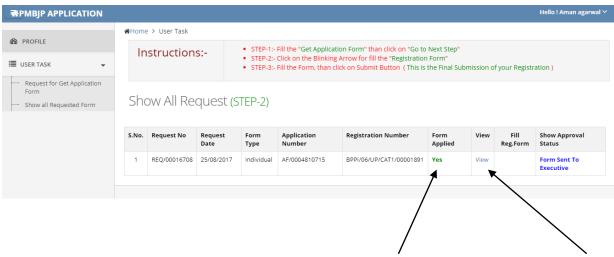

7) There are Three Types of form; User can select only one "Form Type" and fill all the text fields then press "Go To Next Step" Button.

8) Now user will redirect to "Show All Requested Form" detail in list as like following:

9) Here form applied column is showing 'No' when user will click on "Fill Reg form" a new form will open like following image:
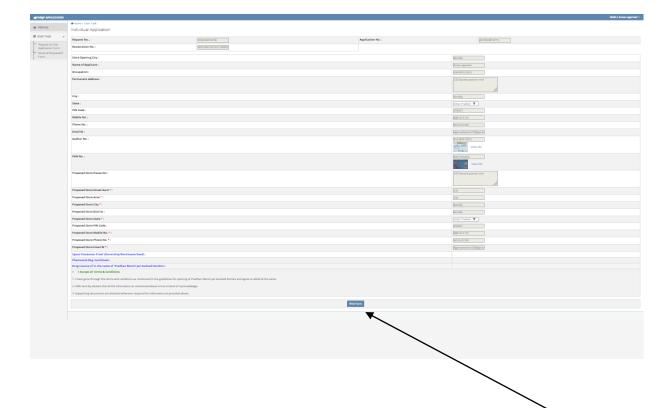
❖ **Some information will show automatically of logged user and user has to fill proposed store detail.**

❖ **And click on submit button**

❖ **After press submit button user will redirect to main applied store list. It will show like following image:**

After filled by user it will show form applied Yes and now user can View the filled form detail on click view button

❖ **It will show like following image**

❖ **And user can print the filled application detail also on click Print button.**

It's fully guidance for use application by external users...

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